

The National Manuscripts Conservation Trust

Reg charity no. 802796

giftaid it

I wish all Donations I make to **The National Manuscripts Conservation Trust**, on or after the date of this declaration, to be treated as Gift Aid Donations and would like the Trust to reclaim the tax I have paid on all donations.

I confirm that I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6th April to 5th April) that is at least equal to the amount of tax that all the charities or community amateur sports clubs that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand that the **NMCT** will reclaim 25p of tax on every £1 that I give from now until further notice.

Your name _____

Address _____

tel: _____ email: _____

Signature _____

Date _____

Please notify *The National Manuscripts Conservation Trust* if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income or capital gains
- If you pay income tax at the higher rate and want to receive the additional tax relief due, you must include all your Gift Aid donations on your Self Assessment tax return or ask HMRC to adjust your tax code.

Thank you for your support.

Please send your donation and this completed form to us at the address below.

The National Manuscripts Conservation Trust

Reg Charity no 802796

PO Box 4291, Reading, Berkshire, RG8 9JA

e: info@nmct.co.uk; w: www.nmct.co.uk